

June 5, 2019

(*Indicates voting member)

School Council Executive:

Chair: Paul Mills*

Co-Secretaries: Roland Griesmayer* and Shannon Ruffell*

Co-Treasurers: Becca Hummel* and Janey Zhang*

School Council Members:

Nohad Abdul-Gani*

Shannon Blumas*

Sandra King*

Ting Lei*

Zivai (Zii) Muvuti*

Mary Jane Snoeks*

Administration Representatives: Ingrid Agar and Jennifer Floris

Community Representative: Josiah Mathuranayagam*

CUPE Representative: Chris Steele*

Staff Representatives: Kate Laird* and Lynne Murdoch - absent

Student Representatives: Danielle Hart - absent and Nelly Korczak*

Meeting called to order at 6:33 pm by Paul Mills.

Call to Order

1.1 Approval of April 24th meeting minutes

- The minutes were not available and will be emailed out by Roland for approval by the Council.

Chair Report

2.1 Planning Ahead

- Some things that need to be planned for next year

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- Elections will be held at the first meeting date October 7, 2019
- Meet the Teacher event is usually the first School Council event to sell pizza, freezies and drinks - the date is to be determined.
- The outgoing Chair responsibilities include:
 - Submit information for the planner – map of drop and go zone, what school council is about and how to get involved.
 - MJ will be involved and help update the document with STP outputs.
 - The year end report is submitted and goes in with report cards – what school council is, what it's about, members of the executive, what we did, what money we raised and what we purchased.
 - File a report with the board in September – 2 page summary sheet – how much is in the account, etc.
- Chambers Day – typically select pizza supplier one year in advance
 - Zii moves to pass the tentative date of June 12th and Roland seconds – passed all in favour – Paul will set it up and pass information to Ingrid
 - The new council will confirm the date and vendor
- Paul will give Ingrid templates for next years Chair

Administrator's Report

3.1 Thank You

- Thank you – a lot of diversity and a lot of great ideas and passion that drove the success of who we were this year.
- A gift basket was provided as a token of appreciation.

3.2 Election Procedure

- The new Council must be in place within 30 days of first day of school. A notice will go home to parents with a nomination form on the first day. 5-7 days after a deadline will conclude. Maximum of 15 members. If more than 15 members then an election will be held with 14 days notice to the school community. The school council will then vote on the executive positions.
- First council meeting October 7th
- Josiah will not be able to be a member of the election committee as he is going back to India. Kate Laird, Chris Steele, Danielle Hart and Megan Parry-Jamieson will form the new election committee.
- The new School Council will create the meeting dates and times at the first meeting.

3.3 Jack Chambers Website – School Council page

- New platform for the school website
- Under "Our School" there is a School Council area

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- This section needs more work so please send stories to the office. More descriptions are needed for the current pictures and stories.
- The minutes are listed and archived.
- There are three boxes on the main page that can highlight focus areas on the homepage. STP will have one box, School Council could have one and link back to our landing page.
- Jennifer Floris was appreciative of her short time at Jack Chambers as she is departing to move to a Principal position at another school.

Treasurer Report

4.1 Summary of Expenditures

- Balance as of April 23, 2019: \$7,464.36
 - New transactions as follows:
 - +\$2,023.14 March Hot Lunch deposit
 - +\$2,403.63 April Hot Lunch deposit

 - \$940.90 Music repairs
 - \$542.50 Mathematics contest
 - \$303.00 Grade 7 – Owl Pellets
 - \$71.51 Grade 7 – Bridges Inv
 - \$361.31 K1K2 Butterfly Kits
 - \$87.41 Purchase of baseballs
 - \$85.55 Art show supplies
 - \$372.78 University of Waterloo Math Contest
 - \$4,351.40 15 Chromebooks
 - \$727.50 Basketball refs & tournaments
 - \$301.90 Volleyball refs & tournaments

 - +\$2,850.00 Chambers Day advance payments to date
 - \$100.95 Chambers Day chips purchase
 - Balance as of June 5, 2019: \$6,494.42
- Previously committed funds:
- \$500.00 Outdoor equipment
 - \$2,749.05 Yard project (Chambers Day profit)

Outstanding available cash balance \$3,245.37

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- To be determined if this should be allocated or brought forward to next year. Profit from hot lunch orders to come from May and June – approximately \$4,000.
 - Sandra asked if it could be used for the lighting but it has to be approved first then fundraised for.
 - Ingrid asked for money to be used for technology.
 - MJ and Shannon B. questioned if it should be purchased now or in September.
 - Zii asked what the technology goal ratio is, the 2:1 model is ideal. We have 285 Chromebooks and 600 students that use them.
 - Kate asked if money should be set aside for repairs. Ingrid stated it is a school expense.
 - Becca put forward a motion to buy 2 iPads and 5 Chromebooks \$2581, Shannon R seconded – vote 12 in favour – Paul abstained from voting.

Kindergarten Orientation

- Shannon R. reported that the event was a success with 20 new potential parents signed up for more information on joining School Council.
- Next year more planning should be given to have a better showing.

Committee Reports

5.1 Safe Travel Plan Action Plan

- MJ stated that the committee goals include signage, communication, cross walks, pathway/ kiss & ride refurbishment
 - Action plan completed for the year – mostly figuring out what is needed
 - Way finding signs are in progress – looking into costs to explore funding
 - Silhouette signs – 2 put up and 1 stolen
 - Crosswalks – pedestrian crossovers will be put in by the city at the intersections of Repton and Firefly and Whisker and Chambers over the summer
 - Accessible access – two accessible spots with ramps over the summer to be installed
 - Walkway completion – connecting more pathways and reduce the speed on Virginia Road to 40 km
 - South parking lot – new stop sign to be installed

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- Kiss and ride moved to the island in south parking lot – 3 vehicles at the same time then moved forward
- No parking zone near parking lot
- Daycare kiss and ride – angled parking to be determined – the city may need to be involved to approve
- Communication – committee members will update the planner and website will have space plus end of school newsletter.
- Possible ideas: “Tony the Streetwise Cat” visit at an assembly in September and a bike rodeo
- Police have been around since the walkabout and 3 members will be sharing our ideas at a wider committee meeting with other schools

5.2 Chamber’s Day Planning Update - Passport

- All freezies are frozen, Zii bought the chips, Paul will pick up ice cream sandwiches and drinks.
- Volunteers and coolers needed.
- Ideas for pre-orders – the students will receive a passport handout the day of with their order then when the item is redeemed they get crossed out
- Idea collaborated to do tickets instead of the passport so it is faster and less confusing – each item has it’s own tickets to be pre-issued the day of
- Mrs. Gulliver offered her help to sort and ready the tickets by the child stapled together with each students name and classroom teacher

Other Business

6.1 Monthly News Communication

- Shannon B – Fancy Day got some parents upset that they didn’t know in advance – a school newsletter could help.
- Nohad asked about using School Messenger more.
- Ingrid reviewed the current communication methods:
 - Facebook shows daily highlights and the morning announcements
 - School website refreshed November 2018 with more communication channels
 - Brightspace will be now a board wide tool replacing seesaw, remind, etc. for consistency
 - 49 direct e-messages this year
- The issue with newsletters is that as soon as they are published they are expired. What is better is a week at a glance – put the board at the front then they can go to read the announcements.

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6.2 Peace Keepers

- Becca – as kids are figuring out themselves it would be helpful to have some older children intervene in situations.
- Ingrid wants to get more data and more definitive information
- Kids are identifying risks and they are gathering data – they don't want other kids telling them what to do
- Preference for participating in leading activities rather than supervision
- Student driven suggestions will be heard with more discussion by the new Council in the fall.

Community Events

7.1 Movie Night in the Park

- Tomorrow night is the movie in the park – going to push out an e-blast

7.2 New Business - Lack of JK and SK play Equipment

- Pinnies single them out
 - Aim towards activities for their age group not a fenced in area

7.3 New Business - Friday Nighter

- Kids got out of Friday Nighter and some parents patrolled the area – perhaps ask for more security

Motion put forth by Paul to adjourn the meeting at 8:50 pm.