

September 26, 2018

(\*Indicates voting member)

Ingrid Agar  
Shannon Blumas\*  
Lynn Murdoch  
Paul Mills \*  
Jonathon Grant \*  
Ting Lei\*  
Roland Griesmayer\*

Tara Macdonald  
Wanda Kean\*  
Sandra King\*  
Shannon Ruffell\*  
Josiah Mathuranayagam  
Nohad Zebian\*  
Rebecca Hummel\*

Meeting called to order at 6:40pm by Jonathon.

### **Approval of Minutes**

- Jonathon asked Council to review tonight’s agenda and the Minutes from the June 13, 2018 meeting. He then asked Members present from last year’s Council if there were any errors or omissions in the Minutes. Motion to accept the minutes from the Council meeting of June 13, 2018 put forth by Jonathon, and seconded by Shannon Ruffell.

### **Introductions**

- All attendees at the meeting introduced themselves.

### **Chair Report**

- Jonathon explained to everyone what Council is about, and what we accomplished this past school year. He also read the Jack Chambers School Council Annual Report for the 2017-2018 school year. The finances for the 2017-2018 school year have been logged and are complete.

### **Student Report**

- No students were present for the first meeting.

### **Administration Report**

- Ingrid thanked everyone present for coming out.
- She mentioned that Council should consider revisiting the Council meeting dates for the upcoming school year. Although these dates had already been set and agreed upon in June 2018 by last year’s Council, it was agreed that this could be considered at a future meeting.
- Ingrid indicated the need to discuss Budget goals for the upcoming school year. She also talked about the PA/Music System for the gym and is looking for financial support from Council.

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- Ingrid also discussed the ESL parents/group as well as their interest in the EQAO testing, and indicated that she would like to set up an info night.

### **Staff Report**

- Lynn Murdoch discussed the extra-curriculars going on at the school, and how she will keep Council up-to-date on events.
- As a side note, Jonathon discussed Orange Shirt Day.

### **Committees Report**

- Jonathon discussed the various committees that Council has had in the past, and their roles. He indicated that everyone on Council can be part of a committee.
- Some of the committees that Council has had in the past are; Budget, Safety and Security, Parent Engagement, Spiritwear, Fundraising, Technology, and Chambers Day. Future committees may include Graduation Plaque Replacement.

### **Community Report**

- We now have an official Community Member; Josiah Mathuranayagam.
- Jonathon also mentioned how in the past Council Members have discussed any matters that may arise in the community, including safety, break-ins, etc.
- There is also an Uplands Facebook page that is dedicated to Jack Chambers Community Vandalism.

### **New Business**

- Jonathon mentioned that there were parents who were concerned about the amount of garbage around the outside of the school. Ingrid said that the garbage is being taken care of by the Custodians on a daily basis.
- First Day of School Procedures – It was expressed by Jonathon that a number of parents have spoken to him about their feelings regarding how the first day of school is managed. Parents have found the morning to be very chaotic when trying to locate their child’s teacher. Council had a discussion with Members providing feedback and suggestions.
- The Financial Summary Year End report was signed.

### **Elections**

- During the June 2018 meeting, Josiah was asked if he would be able to oversee an election process, if required. He agreed.

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- There were nine nomination forms received by the office for the 2018-2019 school year, and Josiah met with Ingrid to discuss any procedures that may be required.
- Ingrid contacted the nine parents that submitted nomination forms. Two people were interested in running for Treasurer, one person was interested in being the Community Rep., five Members were not interested in running for an elected position, and no one was interested in running for Secretary.
- Jonathon discussed the responsibilities of the Members of Council, and how they need to be present at the majority of the meetings throughout the school year. All in attendance were asked to indicate if they wished to be a Member.
- Ingrid asked if there was anyone present at the meeting interested in running for an elected position. Wanda Kean indicated an interest in being one of the Co-Chairs. As a result, and since this will be his last year on Council, Paul Mills offered to step down as Co-Chair and continue on Council in an executive-level advisory role as the Past Chair.
- Elections were not necessary, and Council was formed by acclamation:
  - a) Co-Chairs - Jonathon Grant and Wanda Kean
  - b) Secretary – Shannon Ruffell and Roland Griesmayer as Co-Secretaries
  - c) Treasurer – Janey Z. and Rebecca Hummel as Co-Treasurers
  - d) Community Representative - Josiah Mathuranayagam
  - e) Past Chair – Paul Mills
  - f) Parent Members – **\*\*TO BE ADDED\*\***
  - g) Teaching Member – to be determined at Staff Meeting.
  - h) Non-Teaching Staff Member – Chris Steele (Charge Custodian)
  - i) Student Representatives will be brought forward at a later time.

Motion put forth by Jonathon to adjourn the meeting at 8:12pm, and seconded by Paul.